

Klax International School

Responsibilities and Duties

Managing Director	Antje Bostelmann
Head of School, Klax International School / Head of School, Klax Vocational Academy	Nicole Baudisch
Head of Administration	Daniela Wendenburg
Deputy Head of School / Head of School Profile	Heiko Mattschull
Deputy Head of School / Head of School Services	Claudia Thiel

Admission

Customer Service / Accounts Receivable (Dunning)	Daniela Wendenburg, Aleksandra Wieckowska
Student Admissions / School Placement	Caroline Strangfeld, Christoph Braun, Elisabeth Fischer
Secretariat – Primary School	Tuba Nur Turan
Secretariat – Secondary School	Sandra Belinic
Secretariat – Vocational Academy	Christina Hammernick
Reception – Klax International School	Christoph Rath, Tanja Wolf

Learning Family Coordination

Primary School: Learning Family 1	Venera Chakirova
Primary School: Learning Family 2	N.N.
Secondary School I: Learning Family 3	N.N.
Secondary School I: Learning Family 4	Karin Vibrans
Secondary School II: Learning Family 5	Amel Nefzi
Vocational Academy: Learning Family 6	Maria Odemarck
Vocational Academy: Learning Family 7	Fabienne Hoffmann

Assessment Coordination

Abitur Examinations	Jörg Mandler
BBR and MSA Examinations	Nicole Baudisch
Vocational Academy Examinations	Maria Odemarck

Coordination of Key School Focus Areas – Klax International School

Career and Study Counselling	Heiko Mattschull
Openness, Diversity and Tolerance (School Psychology)	Maximilian Richert (Schulpsychologie)
Media Education & School Digitalization	Adam Kosjanik
Learning Support and Child Protection	Silke Schaper
Health Management	Kristin Bruhn

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Safety and Health

Safety Officers
Jörn Mroczkowski, Robert Muhrbeck (Creative Hub), Sven Schure (Neumannstr. 13), Dennis Leycum (Berufsakademie, Neumannstr. 98)
Fire Safety Officers
Heiko Mattschull, Jörn Mroczkowski (Grundstufe, Mittelstufe), Dennis Leycum (Oberstufe), Sven Schure (Grundstufe, Mittelstufe), Marco Bahr, Robert Muhrbeck (Creative Hub), Sören Mohrdick (Berufsakademie)
Health and Hygiene Officer
Claudia Thiel

Special Programs Leadership – Klax International School

Respect Team	Jörn Mroczkowski
Makerspace	N.N.
Working Groups	Mayke Pels
Student Company	Adam Kosjanik

Heads of Departments – Klax International School

Mathematics	Andrew Mubeezi	Art	Carolin Schelble
Science (NaWi)	Karin Vibrans	French	Amel Nefzi
English	Selase Dzakamani	German	Jörg Spötter
Social Studies (GeWi)	Daniel Somogyi	Physical Education	Simon Beese
Music	Corinna Naaßner	Spanish	Amel Nefzi

STEM-Team Klax International School

Leadership / Coordination	Heiko Mattschull
Mathematics	Ivana Jovanovic
Computer Science	Manal Al Akkad
Science	Karin Vibrans
Technology / Makerspace	Vegter van Slooten, Luise Ehrenwerth
Maker & Design / Art	Soran Ahmed

Designated Staff Members

Social Media / Public Relations	muk-zentral@klax-online.de
Clubs	Mayke Pels
Welcome Classes	Olena Lemeshko (ukrainische Klasse), N.N.

Contact

Klax International School	sekretariat@klax-schule.de
Klax Vocational Academy	info@klax-ausbildung.de
Parent Representation (GEV)	gev.klaxschule@gmail.com

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